

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

JUSTICE ASSISTANCE GRANT (JAG) GRANT

Grant Award

SUBGRANTEE:	Sparks Police Department	PROJECT NUMBER:	10-JAG-33
ADDRESS:	1701 E. Prater Way Sparks, NV 89434	FEDERAL GRANT FUNDS:	\$10,120.00
PROJECT TITLE:	Training Basic Child Forensic Interviewing	MATCHING FUNDS:	\$00.00
GRANT PERIOD	07/01/2013 – 12/31/2013	TOTAL:	\$10,120.00

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$00.00
Consultant/Contractual Services	\$8,550.00
Travel/Training	\$1,570.00
Supplies/Operating	\$00.00
Equipment	\$00.00
Confidential Funds	\$00.00
Total	\$10,120.00

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

___ SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

AGENCY APPROVAL

Michelle Hamilton, Administrator
Office of Criminal Justice
Assistance

X 
Signature of Approving Official Date 8/21/13

SUB-GRANTEE ACCEPTANCE

Brian Allen, Chief of Police
Sparks Police Department


X  8/22/13
Signature of Approving Official Date

**Office of Criminal Justice Assistance
Program Assurances**

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A quarterly program report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form no later than 20 days following the close of each quarter of the grant period. Late reports, unless approved by OCJA, will delay reimbursement. Forms are available at <http://ocj.nv.gov/Forms.htm>.
2. The final program report must be submitted to OCJA no later than 60 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when it has determined the grantee has failed to comply with the conditions of the grant award.
4. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source.**
5. The grantee/sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this agreement by grantee/sub-grantee or its agents or employees.

Name: Brian Allen Title: Chief of Police

Signature:  Date: 8-22-13

**Office of Criminal Justice Assistance
Financial Assurances**

The sub-guarantor hereby assures compliance with the following conditions as part of the Notice of Program Award:

1. A monthly financial report shall be submitted to the Office of Criminal Justice Assistance (OCJA) no later than 30 days following the close of each month of the grant period even if no financial action has been conducted during a given month. Financial reports (claims) must be submitted on the approved form available on the OCJA web page <http://ocj.nv.gov/Forms.htm>.
2. The **final** financial claim form must be submitted to OCJA no later than 60 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. Guarantor/Sub-Guarantor understands that, except for extraordinary circumstances handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized, will not be approved. Written approval must be obtained from the OCJA prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. Requests must be made on the Project Change Request form available on the OCJA web page.
4. During the last 60 days of the grant period, requests to purchase items not previously authorized in the grant award **will not be approved**. Emergency purchases will be considered on a case-by-case basis. Transfer of funds between budget categories during the last 60 days of the grant period expressly to purchase equipment items not previously authorized in the grant award **will not be approved**.
5. Project revenue and expenditure records must be maintained and made available to OCJA for audit.
6. OCJA retains the right to terminate this grant for cause at any time before completion of the project period when it has determined the guarantor/sub-guarantor has failed to comply with the conditions of the project award.
7. Financial management must comply with the requirements of OMB Circulars A-102 or A-110; whichever is applicable to your organization, and which are incorporated into this agreement by reference.
8. All program expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87, or A-122, whichever is applicable to your organization and which are incorporated into this agreement by reference.
9. Guarantor/Sub-Guarantor shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.
10. Required documentation for the performance of internal audits must be provided upon OCJA request within 30 days. Project closeout is contingent upon OCJA audit and resolution of any discrepancies.

Name: Brian Allen Title: Chief of Police

Signature:  Date: 8-22-13

All OMB circulars referenced above are available on the following page at
<http://www.whitehouse.gov/omb/circulars/>